

MEETING MINUTES

February 24, 2009

CALL TO ORDER

Chairperson Bruce Lewis called the meeting to order at 6:20 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Commissioners Todd Baker, Bruce Lewis, Michelle Ramirez

Absent: Jeremy Dirks

Also Present: Executive Secretary Clayton Lee

VERIFICATION OF AGENDA POSTING

Executive Secretary Lee informed the Commission that the agenda for the February 24, 2009 meeting of the Parks and Recreation Commission was posted at both the Hollister Community Center and City Hall on February 20, 2009 per Government Code Section 54954.5.

APPROVAL OF MINUTES

Commissioner Baker made a motion to approve the minutes of the January 27, 2009 Parks and Recreation Commission meeting. Second by Commissioner Ramirez. Motion passed 3-0, with Commissioner Dirks absent.

PUBLIC COMMENT

None

OLD BUSINESS

1. **Master Plan For Vista Park Hill** – Executive Secretary Lee informed the Commission that the first community workshop for the Vista Park Hill Master Plan project conducted on February 12, 2009 was a success. Approximately 25 residents and staff attended the meeting that was coordinated by staff from SSA Landscape Architects, the project consultants. Several draft conceptual plans were presented to the public and input was received. SSA Landscape Architects staff will compile this information and revise some of the concepts into another draft conceptual plan that will be presented to the public at another workshop in March. Executive Secretary Lee stated that he would forward any project information to the Commission as he receives it. Commissioners Lewis and Baker both commented that they thought the workshop was presented very well and they were pleased with the turn out by the public.

2. **Brigantino/Riverside Park Development Project** – Executive Secretary Lee reported that City Engineer Steve Wittry had provided him with a summary of activities at the Brigantino/Riverside Park project. Lee stated that work on the maintenance building was continuing and that the main irrigation line was tested for leaks. When the weather allows, Perma Green staff will begin the installation of the irrigation lateral lines, soil amendment and planting of the grass. City Council approved a change order to increase the width of San Juan/Hollister Road in front of the project area to allow for a left turn pocket and acceleration/deceleration lanes into the park. Staff will keep the Commission posted with updates as the project progresses.
3. **Update On Roberti-Z'Berg – Harris Grant** – Executive Secretary Lee informed the Commission that City Engineer Steve Wittry had provided him with a summary of the status of the Roberti-Z'Berg-Harris grant. As was reported at the last meeting, state funded projects from “pooled cash” are still on hold. Even with the recent passage of the new state budget, all projects are on hold. Staff will report back as new information becomes available.
4. **Development of Dog Park** – Executive Secretary Lee stated that he had worked with both City Engineer Wittry and the Planning Department staff with regards to notification of the neighborhood surrounding Klauer Park as it pertains to the potential of developing the storm detention basin into a permanent dog park. Lee provided the Commission with a summary of how many residences in the vicinity of Klauer Park would be reached within a 300 foot and 500 foot radius of the park. After discussion, it was agreed that the whole Sunnyslope Village subdivision should be notified and the residents on the west border of the park as well. Lee estimated that this would be approximately 500 to 600 notifications handled through direct mail. The Commission consensus was that the item should be noticed as part of the March 31, 2009 Commission agenda as a discussion topic. Lee stated that he would get the notice out to the specified residences several weeks prior to the Commission meeting. Additionally, Lee will create the notice in such a way that if any resident is unable to attend, they can make their thoughts, concerns, ideas known to the Commission by return mail or email.

NEW BUSINESS

1. **2009 CPRS District VI Awards & Installation Dinner - Watsonville** – Executive Secretary Lee informed the Commission that the annual CPRS District VI Awards and Installation Dinner would be held in Watsonville on Friday March 20, 2009. He asked that any Commissioners interested in attending should check their calendars and get back to him within a week or so to meet the registration deadlines. Carpooling could be set up to accommodate transportation to and from the event.

REPORTS

1. **Recreation Program Review** – The Commission received an overview of the activities of the Recreation Division for January 2009.
2. **Parks Division Review** – The Commission received an overview of the activities of the Parks Division for January 2009. Commissioner Baker suggested that at the March meeting a discussion item be agendaized for reviewing a park within the City system each month. Lee will put together a tentative schedule for the Park Visit of the Month for the Commission and have it as a discussion item for the March Commission meeting.

ADJOURNMENT

There being no further business to come before the Parks and Recreation Commission, Commissioner Baker made a motion to adjourn the meeting at 6:55 p.m. Second by Commissioner Ramirez. Motion passed 3-0, with Commissioner Dirks absent.

The next regular meeting of the Parks and Recreation Commission will be held on March 31, 2009 at 6:00 p.m. at City Hall.

Respectfully Submitted,

Clayton Lee, Executive Secretary
Parks and Recreation Commission